



Week 1 Newsletter  
August 30, 2023

## Principal Message

Greetings Holy Family,

What awesome blessings our opening day of the school brought us this year. We welcomed all students, staff, and families back to campus and greeted new staff and students. I will admit, the first day yesterday was a bit of a blur, so today I set aside special time to visit each classroom and see our students in their new places. I truly love our Holy Family community, our children are awesome!

Thank you for your presence yesterday to kick off this school year. I have deep hope in the greatness that this school will become.

God bless you all,  
Mrs. Day

## Upcoming Events

Here are a few upcoming events. Check out our full September calendar in your envelope. You may also like our full year Calendar of Events.

- Aug. 31 - Opening School Mass 8:30am
- Sept 1 - Noon Dismissal -
  - Free Dress
  - Food Drive
  - Fire Drill
  - NO AFTERNOON EXTENDED CARE
- Sept 4 - NO SCHOOL - Labor Day
- Sept 7 - General Parent Club meeting & Back to School Curriculum Night (IN PERSON)

## School Announcements:

### Extended Care Support Needed

My search for our next Extended Care staff continues. It is my prayer to have our new staff in place before the end of September, and in the meantime I will continue to manage the program. However, we typically have between 20-30 students in attendance, which requires two adult supervisors.

A handful of parents have expressed to me that they would be willing to help, and we are blessed with your willingness to serve our community. However, I need more organization to keep all your names and offers in mind. If you are able and willing to support Extended Care I kindly ask you to [Sign Up Here](#) to let me know your availability.

In the meantime, please help me spread the word! If there is anyone among you that has been considering taking on a new job, we'd welcome you with open arms. OR, perhaps you have a neighbor or friend who is looking, or knows someone looking, for an opportunity to like this. All inquiries can come straight to me, [tday@hfsauburn.com](mailto:tday@hfsauburn.com).

## **Carpool Reminders**

Morning Carpool runs from 8:00-8:20 AM

- Gates are open daily at 7:50 AM and close at 8:25 AM.
- Cars should pull as far forward as possible, stopping at the first pillar near the Parish Hall
- Students are to exit the vehicle from the passenger side only - Adults remain in the vehicle
- Morning Extended care opens daily at 7:00 AM for students who need to be dropped off early
  - They should be escorted to the Smith Room by their adult using the main entrance on 17th
- Parents of students in grades PK-1 are welcome to park in the main lot and walk their child(ren) to the blacktop.

Afternoon Carpool runs from 3:00-3:10PM

- Gates are open daily from 2:50 (or 1:50 on W) until 3:10 PM.
- Cars should pull as far forward as possible, stopping at the first pillar near the Parish Hall
- Students shall enter their vehicle on the passenger side only - Adults remain in the vehicle
- DO NOT PASS OTHER VEHICLES - cars will drive away as the line allows
- Extended Care runs from the end of the day until 6:00 PM daily
- Parents of students in grades PK-1 are welcome to park in the main lot and walk their child(ren) to the blacktop.

## **First Friday Free Dress - Bring a Can of Food**

The students may have free dress on Friday, September 1st. Please assist your child in selecting appropriate attire.

We will again be **collecting food for St. Vincent de Paul** on First Friday Free Dress. Please bring a can or two! St. Vincent de Paul is very grateful for our school's donations to help feed the needy in our local area.

## **Enrollment Forms**

Now that the school year has started we are organizing all of our forms for our records. All forms are now being completed digitally via our Finals site portal. If you receive an email to complete forms, please log in and get the final forms finished by Friday 9/1.

## **Student Emergency Form**

All families must have a completed "student information" form (emergency form) to participate in recess and physical education. This form is our link to you in case your student becomes ill or is injured at school. Please return your form to the school office by Friday, September 1st.

## **Daily Milk**

Please find enclosed in the envelope today a daily milk form. One form per family. Please fill this form out and return it to the school office on or before Friday, September 1st. Your SchoolAdmin account will be billed. Please do not send cash or checks with this form. No late orders will be accepted.

### **Lunchtime Helps**

Please remember that Holy Family School is a peanut free zone. This means no peanut products, sandwiches, granola bars, etc. Please do not send lunch juices or other beverages in glass containers with students for lunch. Please do not send soda pop. Remember that all lunch-time garbage will be sent home except for liquids. Our continuing efforts to work together to reduce lunch-time garbage are really paying off in reduced costs for waste disposal. Thank you for your help and support!

### **Adult Volunteer Information**

If you think you may volunteer for field trips or in the classroom during the school year, Safe Environment requirements must be up to date.

Safe Environment Training is mandated by the Archdiocese of Seattle. Any adult volunteering on campus or in the classroom, driving on a field trip, assisting at lunch, during recess or at Extended Care, running a club or teaching an after school class, is required to be up to date with Safe Environment training and have a current background check.

Returning parents are reminded to check their Virtus account. The background check is valid for three years. When it is time to renew your background check, you will be required to take an online refresher Safe Environment class.

New volunteers must take the initial Safe Environment Class Protecting God's Children. Held at different parishes throughout the Archdiocese, you may sign up for the in-person class at any local parish or school. To pre-register for the three hour foundation class and initiate a background check, you must create a profile and electronically sign policies through the Virtus database. <https://www.virtusonline.org/virtus/index.cfm>

Holy Family Parish will be offering the foundation class on **Thursday, September 14th at 9:00am in the Smith Room.**

Please note: if your background check or training is not current, you will not be able to volunteer at Holy Family School.

If you have any questions, please contact Administrative Assistant, Mrs. Brock at [hfoffice@hfsauburn.com](mailto:hfoffice@hfsauburn.com).

## **Parent Club News**

### **General Parent Club Meeting - 9/7**

All parents are invited to come for this double function meeting - our opening meeting of the year back-to-back with Curriculum Night.

Date: Sept. 7

Time: 6:00pm

Location: HFS Parish Hall (and classrooms)

## **Enclosures/Attachments**

23-24 Calendar of Events

September 2023 Monthly Calendar

Student Information Form

August through November Milk Form

Parent Club Commitment Log May-August

Safe Environment Letter for Volunteers

SCRIP Order Form

Cross Country Sign-Ups flyer

Holy Family Parish Picnic flyer

Holy Family Parish Altar Server Training flyer