Holy Family School admits students of any gender, race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. We do not discriminate on the basis of gender, race, color, ethnic or national origin in administration of educational or admissions policies. Holy Family School does not discriminate against otherwise qualified students and/or applicants on the basis of disability.

A "Parish family" is defined as:

- 1. One who is registered in the Parish at least six months prior to school registration (unless relocating to the area from another parish.)
- One who has a Stewardship Commitment Card on file with the Parish and is contributing as pledged. A periodic review will be made to verify contributions.
- 3. One who is participating in the life of the Parish by attending and supporting Parish activities.

Admission Procedures for New Students

- 1. Registration will begin during Catholic Schools' Week at the end of January.
- 2. All students seeking admission will be tested prior to placement. After testing, all applicants will be notified as to their admission status. If after testing it is determined that the student qualifies for admission, but there is not a space in the class, they will be placed on the waiting list.
- 3. Admission of students is dependent upon the results of testing and an interview. Admission is also contingent upon receipt and review of prior school records.
- 4. Those requesting enrollment into Pre Kindergarten must be 4 on or before August 30th, of the school year. Kindergarten must be 5 on or before August 30th, of the school year. Those requesting enrollment into First Grade must be 6 on or before August 30th, of the school year.
- 5. If a family chooses not to enter their child in Kindergarten, but wants their child to attend First Grade, they may reserve a space in First Grade only by written request made by September first of what would be the Kindergarten year, and payment of half a year's tuition by the end of February of what would be the Kindergarten year. This tuition will be applied to the First Grade tuition and is non-refundable, unless space is unavailable. Because children already enrolled in Kindergarten have priority for First Grade enrollment, there will be a limited number of spaces available.
- 6. As openings occur for each grade level, students will be admitted and/or placed on the waiting list. Pre K class size is limited to 16. While our goal at Holy Family School is to limit class size in grades K-8 to 30 students, the maximum class size and staffing may be adjusted from time to time at the discretion of the principal, in consultation with the School Commission and the Pastor.

7. Priority List

- 1. Siblings of currently enrolled students.
 - a. The family must be in good standing in regard to the participation, finances, and support of the school.
 Catholic families must be supportive of the Parish programs.
 - b. A birth certificate, baptismal certificate, current immunization record and health/emergency form must accompany the registration form.
 - c. Educational Materials fee must be paid.
- 2. Students of families who meet the definition of "PARISH FAMILY" as defined above. When the applicants are equal, the following will be taken into consideration:
 - a. Longevity in Holy Family Parish
 - b. Siblings of alumni of Holy Family School
 - c. Grandchildren of long-time Parishioners
 - d. Birth date of the student
 - e. Results of any interviews deemed necessary by the Principal
- 3. Students of families that are registered in other Catholic parishes with first priority given to Parish subsidized families.
- 4. Non Catholic students will be eligible for admission if a place is available after June 1st. Non-Catholic students are placed on the waiting list in the order their applications are received in the school office.
- 5. Any exceptions to the priority basis can only be made by the Pastor of Holy Family Parish.